



## MAHARASHTRA RURAL HOUSING & MORTGAGE FINANCE LTD

### **Designation: Audit Officer**

#### **Job Duties:**

- Candidate should have good knowledge of Accounts and Finance.
- Should have done articleship with a CA firm or should have similar accounts or audit experience with a CA firm or industry.
- Responsible for verification of day to day entries, vouchers, invoices, transactions etc.
- Additionally candidate will be responsible for auditing loan documents, files and support the internal auditing and control function.

#### **Required Skills:**

- Excellent communication and interpersonal skills
- Ability to communicate and function professionally with all levels of personnel and Business partners across the organization
- Able to take "full ownership" of issues until they are completely resolved
- Attention to detail
- Good observation and listening skills

#### **Education Qualification:**

Candidate should have completed MBA(Finance)/Inter CA

#### **Experience:**

Min 2-5 Yrs. in relevant industry

#### **Salary:**

According to Industry Standard